

City of Las Vegas

AGENDA MEMO

SPECIAL COMMISSION FOR THE LAS VEGAS CENTENNIAL MEETING OF: MAY 12, 2025

DEPARTMENT: COMMUNITY DEVELOPMENT

DIRECTOR: SETH T. FLOYD, ESQ.

**EXECUTIVE DIRECTOR FOR THE CENTENNIAL COMMISSION: DR.
DIANE SIEBRANDT**

☒ Action

☐ Report

SUBJECT:

24-0599-CLC1 - ABEYANCE ITEM - Discussion for possible action regarding approval of increasing the reimbursement amount from \$180,000 to \$300,000 annually from the Commission for the Las Vegas Centennial to the City of Las Vegas for staff-provided administrative and management services and authorizing the President to execute the First Amendment to the First Amended and Restated Operating Agreement as approved by the City Attorney

PURPOSE

To increase the amount of funding from the Commission to the City for staff services from \$180,000 to \$300,000 annually.

Findings:

In August 2003 the Commission and the City entered into a mutual Operating Agreement in order for city staff to provide administrative and management services to the Commission as follows:

5. Staff Services

(A) Upon mutual agreement by City and Corporation (the Commission), City will provide certain management and administrative services as requested by the Corporation to carry out the project. Said services to be rendered by City through its staff to Corporation shall include, but not necessarily be limited to the following:

1. Necessary accounting services
2. Investment services
3. Purchasing services
4. Planning and development services
5. Information technology services
6. Legal Services
7. Communication services
8. Such further services and/or personnel as may be required by Corporation

(B) Corporation shall reimburse the City in the amount of Five Hundred and 00/100 Dollars (\$500.00) per month for the staff services provided by City pursuant to this Agreement.

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In June 2007 the Operating Agreement was amended to increase the reimbursement amount to \$15,000.00 per month, totaling \$180,000.000 annually.

Beginning in 2007, the Commission awarded roughly 6 grants each year. The number of grants awarded each year has increased, with grants now totaling between 11 and 17 annually. Each grant requires staff time from each of the services listed in 5(A) above. This is in addition to project management hours required for each grant funded project. Staff also routinely provides other administrative services, including website content review, consultant oversight/management, agenda item preparation, briefings, and other tasks as requested by the Commission. Staff workload has greatly increased since 2007, warranting an increased reimbursement amount from the Commission to the City.

BACKUP DOCUMENTATION:

1. Backup Documentation Submitted for the November 25, 2024, Commission for the Las Vegas Centennial Meeting

