

August 12, 2024



**LAS VEGAS  
CITY COUNCIL**

CAROLYN G. GOODMAN  
*Mayor*

BRIAN KNUDSEN  
*Mayor Pro Tem*

CEDRIC CREAR  
VICTORIA SEAMAN  
OLIVIA DIAZ

FRANCIS ALLEN-PALENSKE  
NANCY E. BRUNE

MIKE JANSSEN  
*City Manager*

OFFICE OF THE  
CITY CLERK

**LUANN D. HOLMES**  
CITY CLERK

**CITY HALL**

495 S. MAIN ST.  
LAS VEGAS, NV 89101  
702.229.6011 | VOICE  
702.382.4803 | FAX  
711 | TTY



Mr. Mike Janssen  
City Manager  
City of Las Vegas  
495 South Main Street  
Las Vegas, Nevada 89101

RE: Notice of Meeting of the City Council to discuss the City Manager's Annual Performance Review

Dear Mr. Janssen:

In connection with your annual performance evaluation, and under the requirements of NRS 241.031, the City Council may consider your character, alleged misconduct, competence or health at its meeting on Wednesday, September 4, 2024. The meeting will begin at 9:30 a.m. in the City Council Chambers, 495 South Main Street in Las Vegas, Nevada. The meeting is a public meeting and you are welcome to attend. The Council may consider the following general topics: your performance as City Manager, your job description, your job duties, and matters properly related thereto. You are invited to attend the session, have an attorney or other representative of your choosing present, present written evidence, and provide testimony and present witnesses relating to your character, alleged misconduct, professional competence, or physical or mental health.

If the Council determines it necessary after considering your character, alleged misconduct, professional competence, or physical or mental health it may also take administrative action for or against you at this meeting. This informational statement is in lieu of any notice that may be required pursuant to NRS 241.034.

This notice is provided to you under NRS 241.033.

Sincerely,

A handwritten signature in black ink, appearing to read "LuAnn D. Holmes".

Dr. LuAnn D. Holmes, MMC  
City Clerk

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I, LuAnn D. Holmes, hereby swear or affirm under penalty of perjury, that in accordance with NRS 241.033, I served the foregoing Notice of Meeting of the Las Vegas City Council to consider character, alleged misconduct, competence, or health by personally serving it on Mike Janssen at CITY HALL, LAS VEGAS, on this 12th day of August, 2024.

A handwritten signature in black ink, appearing to read "LuAnn D. Holmes".  
Dr. LuAnn D. Holmes, City Clerk