



**AGENDA SUMMARY PAGE**  
**City Council**  
**Meeting of: June 5, 2024**

Agenda Item No.:  
**21**

---

**DEPARTMENT: Finance**

**CONSENT**

**DIRECTOR: Gayle Lloyd-Leakos, Acting**

**SUBJECT:**

For possible action to approve award of Contract No. 240168-ML-B, Building Plans Examination Services - Department of Community Development - Award recommended to: BUREAU VERITAS NORTH AMERICA, INC. (Not-to-Exceed \$500,000 Annually/Total Contract Amount Not-to-Exceed \$2,500,000 - Building and Safety Enterprise Fund) - All Wards

**FISCAL IMPACT:**

Budget Funds Available

Amount: Not-to-Exceed \$500,000 Annually/Total Contract Amount Not-to-Exceed \$2,500,000

Funding Source: Building and Safety EF

Dept./Division: Community Development

**PURPOSE/BACKGROUND:**

This Contract provides for on-call building plan examination services. The company will be paid a percentage of the plan review fees collected by the City and for additional services that are not part of a plan review at fixed hourly rates. The initial contract period is from award date through June 1, 2025, with four (4) one-year renewal options. This requirement was solicited through a competitive request for proposal (RFP) process. Bureau Veritas North America, Inc. is located in Las Vegas, Nevada.

**RECOMMENDATION:**

Approve as recommended, with signature authority granted to the Purchasing and Contracts Manager per R-20-2017.

**BACKUP DOCUMENTATION:**

1. Contract No. 240168-ML-B
2. Certificate - Disclosure of Ownership and Principals