

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 23, 2024

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 7. DISCUSSION AND POSSIBLE ACTION ON ABOLISHING ELIGIBLE LISTS

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

The City is requesting that the following eligible list be abolished in accordance with Civil Service Rules, Chapter IV, Section 9, c. (1):

1. Deputy City Marshal (Lateral) (Established August 28, 2024)
2. Real Estate Specialist
3. Sr Engineering Associate

The reasoning is as follows:

The current eligible lists no longer suits the needs of the department.

RECOMMENDATION

The City recommends approval of the abolishment of this list.

CSB 10/23/24
Abolish / DCM (Lateral) / Ron Prewitt
Chief Straube

Susie Badger

From: Ronald Prewitt
Sent: Wednesday, October 9, 2024 4:45 PM
To: Susie Badger
Subject: FW: Abolish/Certify DCM Lateral list

FYI

From: Robert Straube <rstraube@LasVegasNevada.GOV>
Sent: Monday, October 7, 2024 12:55 PM
To: Ronald Prewitt <rprewitt@LasVegasNevada.GOV>
Cc: Jason Potts <jpotts@LasVegasNevada.GOV>; Kyle Ward <kward@LasVegasNevada.GOV>
Subject: FW: Abolish/Certify DCM Lateral list

Hi Ron, please move forward with abolishing the current lateral list.

Thank you,

Rob Straube
Assistant Chief
Department of Public Safety – Field Services/Detention Services
Work: 702-229-6109 | Cell: 702-465-4967
3300 E. Stewart Avenue | Las Vegas, NV 89101



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From: Ronald Prewitt <rprewitt@LasVegasNevada.GOV>
Sent: Monday, October 7, 2024 12:23 PM
To: Jason Potts <jpotts@LasVegasNevada.GOV>; Robert Straube <rstraube@LasVegasNevada.GOV>; Kyle Ward <kward@LasVegasNevada.GOV>; Matthew B. Triplett <mtriplett@LasVegasNevada.GOV>
Cc: Brian Griffith <bgriffith@LasVegasNevada.GOV>; Karla Limon <klimon@LasVegasNevada.GOV>
Subject: Abolish/Certify DCM Lateral list

Chief,

In support of our upcoming hiring meeting for DCM (lateral) I will need your permission to abolish the current lateral list in order to certify the new list. I will also certify the critical hire list at the same CSB (10/23/24).

For Job Alerts: text **LV JOBS** to **468311**
Follow me on LinkedIn at [linkedin.com/in/ronprewitt](https://www.linkedin.com/in/ronprewitt)

Ron Prewitt

Sr. Human Resources Analyst
Human Resources | Recruitment & Selection
(702) 229-5049
833 N Las Vegas Blvd. | Las Vegas, NV 89101



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CSB
10/23/24

Abolish Real Estate Specialist
per Jake

Susie Badger

From: Jacob Tilford
Sent: Tuesday, October 8, 2024 11:40 AM
To: Susie Badger
Cc: Graciela F. Manginelli
Subject: FW: Message From NEOGOV Insight: Candidate(s) Referred

Susie,

We will be abolishing the Real Estate Specialist list. Can you please add it to the next Civil Service Board? This does not need to go to Vince.

Thank you,

Jake Tilford
City of Las Vegas HR
Office: 702-229-4879

From: Dina Babsky <dbabsky@LasVegasNevada.GOV>
Sent: Tuesday, October 8, 2024 11:35 AM
To: Tracy Reich <treich@LasVegasNevada.GOV>
Cc: Jacob Tilford <jtilford@LasVegasNevada.GOV>
Subject: RE: Message From NEOGOV Insight: Candidate(s) Referred

I approve this justification.

Thanks.

Dina Babsky
Acting Director
Economic and Urban Development
Direct 702-229-3245 | Cell 702-528-0667
495 S. Main St. | Las Vegas, NV 89101



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From: Tracy Reich <treich@LasVegasNevada.GOV>
Sent: Tuesday, October 8, 2024 11:18 AM
To: Dina Babsky <dbabsky@LasVegasNevada.GOV>
Subject: FW: Message From NEOGOV Insight: Candidate(s) Referred

Hi Dina,

The justification for abolishing the Real Estate Specialist list is:

- There was not a first group, only a second group
- Out of the second group, we offered interviews to the top 5 candidates and 4 responded
- The balance of the group did not have the right combination of experience and knowledge to interview
- We were not successful in finding the right candidate to perform the job and fit with the team from this list

Let me know if you need additional information. If you approve this, please let Jacob Tilford know you approve for these reasons. He needs it by Thursday to make the next CSB meeting next week.

Thanks
Tracy

Tracy Reich (She/Her/Hers)

Redevelopment Manager

Economic and Urban Development Department | Redevelopment

Direct: 702-229-2083 | Cell: 702-782-4929

495 S. Main St. | Sixth Floor | Las Vegas, NV 89101



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From: Jacob Tilford <jtilford@LasVegasNevada.GOV>

Sent: Monday, October 7, 2024 1:36 PM

To: Tracy Reich <treich@LasVegasNevada.GOV>

Subject: RE: Message From NEOGOV Insight: Candidate(s) Referred

Hey Tracy,

I'm looking and it shows current through 2/28/2025. It must have been extended by the department. There are still 26 candidates on the list.

Have you interview everyone? We can ask to abolish the list but I will need justification and approval from Dina. Then that will need to go to CSB for approval.

Please let me know how you would like to proceed.

If we move forward with abolishing the list, once I get approval from Vince I can start a new recruitment, even prior to the Civil Service Board.

Thanks,

Jake Tilford
City of Las Vegas HR
Office: 702-229-4879

From: Tracy Reich <treich@LasVegasNevada.GOV>

Sent: Monday, October 7, 2024 1:26 PM

To: Jacob Tilford <jtilford@LasVegasNevada.GOV>

Subject: FW: Message From NEOGOV Insight: Candidate(s) Referred

Maria Vigil (HR Liaison)
mvigil@lasvegasnevada.gov
(702)229-2467

-- OR --

Jacob Tilford (HR Analyst)
jtilford@LasVegasNevada.GOV
(702) 229-4879

esb 10/24/24 Abolish Sr Engineering Associate / Graciel
PH
Josanna
Joey
Approved

Susie Badger

From: Graciel F. Manginelli
Sent: Thursday, October 10, 2024 3:18 PM
To: Susie Badger; Jacob Tilford
Subject: FW: Position holds in NeoGov

Not sure if you got this request to abolish the Sr. EA list.

Thank you,

Graciel FD Manginelli

HR Analyst II

Human Resources | Recruitment

702-229-1765

833 Las Vegas Blvd. North | Las Vegas, NV 89101



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From: Josanna Espejo <jespejo@LasVegasNevada.GOV>
Sent: Tuesday, October 8, 2024 3:07 PM
To: Graciel F. Manginelli <gmanginelli@LasVegasNevada.GOV>
Subject: FW: Position holds in NeoGov

Hi Graciel,

Please see Joey's approval below to abolish the Sr Engineering Associate list. Can you please provide the job postings for both Sr Engineering Associate and Traffic Systems Technician Trainee (X), so we can look at them for recruitment? Both requisitions are approved in NeoGov.

Thanks,

Josanna Espejo

Sr. Management Analyst

Department of Public Works | Administration

Direct 702-229-6909

495 S. Main Street | Las Vegas, NV 89101



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From: Joey Paskey <jpaskey@LasVegasNevada.GOV>
Sent: Tuesday, October 8, 2024 3:03 PM
To: Josanna Espejo <jespejo@LasVegasNevada.GOV>
Subject: RE: Position holds in NeoGov

Approved.

Joey Paskey, P.E., PTOE

Director
Department of Public Works
Office: (702) 229-2212 | Cell: (702) 219-4794
495 S. Main Street, 5th Floor | Las Vegas, NV 89101



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From: Josanna Espejo <jespejo@LasVegasNevada.GOV>
Sent: Tuesday, October 8, 2024 3:03 PM
To: Joey Paskey <jpaskey@LasVegasNevada.GOV>
Subject: FW: Position holds in NeoGov

Hi Joey,

We are going to run recruitments for Sr Engineering Associate and Traffic Systems Technician Trainee (X) that are clear to fill on 11/1/24. Sr Engineering Associate is due to expire 11/22/24, so we'll need to abolish that list. Can you please approve with the following justification?

List to abolish: Sr Engineering Associate

Date list expires: 11/22/2024

Number of reachable candidates on the list: 7

How many have been hired from this list: 3

Have you interviewed everyone in Group 1: Yes

Department justification to abolish: All candidates from this list have been interviewed. Three candidates were hired, a fourth candidate declined our job offer, and the other three candidates weren't suitable for hire.

Thanks,

Josanna Espejo

Sr. Management Analyst

Department of Public Works | Administration

Direct 702-229-6909

495 S. Main Street | Las Vegas, NV 89101



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From: Joseph Norby <jnorby@LasVegasNevada.GOV>

Sent: Tuesday, October 8, 2024 2:33 PM

To: Josanna Espejo <jespejo@LasVegasNevada.GOV>

Subject: RE: Position holds in NeoGov

In speaking with Joey, we have permission to go ahead and advertise these positions. We just cannot make an offer or have the position start before November 1st. So if you can assist in this I would appreciate it.

Joseph Norby, PE, PTOE

City Traffic Engineer/Deputy Director

Department of Public Works

City of Las Vegas

From: Josanna Espejo <jespejo@LasVegasNevada.GOV>

Sent: Tuesday, October 8, 2024 1:49 PM

To: Joseph Norby <jnorby@LasVegasNevada.GOV>

Subject: Position holds in NeoGov

Hi Joe,

Just to follow up, both the Sr Engineering Associate and Traffic Systems Technician Trainee (X) positions are fully approved in NeoGov. There is no list for Engineering Technician, so I'm going to put that into NeoGov now, so hopefully we can run the recruitment prior to 11/1 and hire as soon after that date as possible.

Please let me know if you have any questions about this. Of course, if you'd rather talk to Joey first, please let me know.

Thanks,

Josanna Espejo

Sr. Management Analyst

Department of Public Works | Administration

Direct 702-229-6909

495 S. Main Street | Las Vegas, NV 89101



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