



AGENDA SUMMARY PAGE
City Council
Meeting of: November 15, 2023

Agenda Item No.:
31

DEPARTMENT: Finance

CONSENT

DIRECTOR: Susan Heltsley

SUBJECT:

For possible action to approve award of Modification No. 1 to Contract No. 230108-HN-B, Building Permit Inspection Services - Department of Community Development - Award recommended to: WILLDAN ENGINEERING (Annual Increase Not-to-Exceed \$125,000/Total Contract Increase Not-to-Exceed \$500,000 - Building and Safety Enterprise Fund) - All Wards

FISCAL IMPACT:

Budget Funds Available

Amount: Annual Increase Not-to-Exceed \$125,000/Total Contract Increase Not-to-Exceed \$500,000

Funding Source: Building and Safety EF

Dept./Division: Community Development

PURPOSE/BACKGROUND:

The contract was awarded by the Purchasing and Contracts Manager on May 11, 2023 to provide for building permit inspection services. Modification No. 1 increases the annual not-to-exceed amount in order for the company to perform more services. Willdan Engineering has offices located in City of Industry, California.

RECOMMENDATION:

Approve as recommended, with signature authority granted to the Purchasing and Contracts Manager per R-20-2017.

BACKUP DOCUMENTATION:

1. Modification No. 1 to Contract No. 230108-HN-B