

CONTRACT MODIFICATION NO. SIX
CASE MANAGEMENT SYSTEM

THIS MODIFICATION NO. SIX is being entered into, effective as of _____, by and between the CITY OF LAS VEGAS (hereinafter, "City"), a municipal corporation within the State of Nevada having its principal office at 495 South Main Street, Las Vegas, Nevada 89101, and JOURNAL TECHNOLOGIES, INC., (hereinafter the "Company"), a corporation organized and existing under the laws of the State of Utah, having its principal office located at 915 E. 1st Street, Los Angeles, California 90012.

The purpose of this Modification is to add services and funding to the Contract scope.

The Contract between the City and the Company dated December 23, 2015, as subsequently modified, is hereby modified as follows:

1. Section B-3 – Prices/Costs

REFERENCE: B-3(a)

ADD: Item No. 11, Change Request as described in Exhibit N attached hereto; \$39,000 fixed price, and up to \$24,000 for up to 120 hours of additional – but optional – services at \$200/hour.

Item No. 12, Change Request as described in Exhibit O attached hereto; \$16,000 fixed price.

The City and Company acknowledge and agree that the completion of the services set forth in Exhibit N and Exhibit O shall involve joint effort and mutual responsibilities of both parties, such the timing of their completion shall depend in part on the availability of City personnel and the timely performance by City of its tasks and obligations set forth therein as well as City's timely provision to Company of information and access identified therein. Subject to the dependencies set forth in the previous sentence, Company estimates that the target completion date for Exhibit N (Civil Legislation Project – AB 116) is March 31, 2023, and the target completion date for Exhibit O (Portal Bail Processing) shall be December 5, 2022., or such other dates as may be mutually agreed upon in writing.

REFERENCE: B-3(d)

ADD: Payment Due Date(s). For Items No. 11 and 12, payment will be made upon completion of services in keeping with the terms and conditions of Exhibits N and O ("Change Request"), and the completion and acceptance of all testing by the City.

2. Section C-1 – Scope of Services

REFERENCE: C-1(a)

ADD: (x) Exhibit N – Change Request
(xi) Exhibit O – Change Request
[(i) through (xi) herein collectively the "Services"]

For the avoidance of doubt, City acknowledges and agrees that the work set forth in Exhibit N is not part of the Services to be completed as of the Go Live Date, such that (i) delivery thereof will be subsequent to the Go Live Date and (ii) fees for all other Services which are to be performed as

of the Go Live Date shall be due and payable by City in accordance with the payment and invoicing terms specified in the Contract.

3. Section F – List of Attachments/Exhibits

ADD: Attachment 15, Exhibit N – CHANGE REQUEST – CIVIL LEGISLATION PROJECT (AB116), dated September 29, 2022

Attachment 16, Exhibit O – CHANGE REQUEST – PORTAL BAIL PROCESSING, dated October 3, 2022

4. General

In the event of any conflict between the Contract and this Modification No. Six, the provisions of this Modification No. Six take precedence. All other Contract terms and conditions remain unchanged.

This Modification No. Six may be executed in counterparts. All such counterparts will constitute the same contract and the signature of any party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by facsimile or e-mail and upon receipt will be deemed originals and binding upon the parties hereto, regardless of whether originals are delivered thereafter.

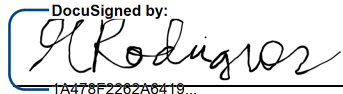
The parties agree that this Modification No. Six may be signed electronically via the City's designated electronic signature platform, and that the electronic signatures appearing herein shall be considered the same as handwritten signatures for the purposes of validity, admissibility, and enforceability.

[LEFT BLANK INTENTIONALLY AND SIGNATURES APPEAR ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Contract Modification No. Six to be executed by their duly authorized representatives.

CITY OF LAS VEGAS**JOURNAL TECHNOLOGIES, INC.**

DocuSigned by:

 11/1/2022 | 9:10 AM PDT
1A478F2262A6419..._____
Signature_____
Date_____
Signature_____
Date_____
Printed Name

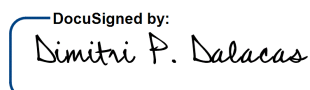
Maryjoe Rodriguez

Printed Name_____
Title

President

Title**ATTEST:**_____
LuAnn D. Holmes, MMC
City Clerk_____
Date**APPROVED AS TO FORM:**

DocuSigned by:

 10/31/2022 | 1:55 PM PDT
C888014177D943F..._____
Deputy City Attorney_____
Date

Dimitri P. Dalacas

Printed Name

Attachment 15
Exhibit N
CIVIL LEGISLATION PROJECT (AB116)

Section 1 – Introduction

This Statement of Work (“SOW”) sets forth the framework to implement the Civil Legislation Project (AB 116) for Las Vegas Municipal Court by Journal Technologies, Inc. (hereinafter referred to as “JTI”) the SOW # 22-5399 dated September 29, 2022 (“SOW”) between the City of Las Vegas (“Client”) and Journal Technologies, Inc. (“JTI”).

This SOW describes the scope of the project, its phases, and assignment of responsibilities, as well as the required deliverables by the Client and JTI.

Section 2 – Project Scope and Definition

2.1 Project Scope

The project scope includes oversight, training, requirements, development, testing and delivery of the JTI tasks for the Civil Legislation Project (AB 116).

The JTI deliverables consist of the following.

1. Configure Portal Infraction Hearing Scheduler (Ability to Render/Select Time Slots and Create Events)
2. Incorporate language on Portal for payment plan and financial affidavit instructions. The client will provide the relevant language and where the language should display.
3. Link from Portal to download financial affidavit
4. Configure Portal upload for financial affidavit
5. Training on the configuration management tool
 - Configuration to allow access to the tool
 - Creation of change lists to identify/group configuration
 - Configuration migration from one environment to another
 - Configuration comparison between environments

The configuration management tool requires the environments to utilize HTTPS.

The project will be governed by the assumptions in section 5 of this statement of work.

The configuration deliverables table identifies the agreed upon tasks broken down by requirement section/process, type, and owner.

Configuration Deliverables

Requirement Section/Process	Type	Configuration Task	Quantity	Owner	VMC Pre-Requisite
7.2 - Manual and eCitations	Init Form	Modify Civil Case Initiation Form	1	VMC	Marked Up Initiation Form
7.2 - Manual and eCitations	Navigation	Add menu option for civil case initiation	1	VMC	Determine where navigation should reside
7.2 - Manual and eCitations	Folder View	Modify Civil Folder View	1	VMC	Marked Up Folder View
7.2 - Manual and eCitations	Business Rule	Modify business rule which sets the case type, & title	1	VMC	Analysis
7.3 - Search	Search	Civil searches	3	VMC	Search Criteria / Results For Each Search
7.4 - Notifications	Document	Notice of Infraction	1	VMC	Fully Formatted Form Template With FII Points Identified
7.4 - Notifications	Document	Notice of Hearing	1	VMC	Fully Formatted Form Template With FII Points Identified
7.4 - Notifications	Time Standard	30 Day Notification	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.4 - Notifications	Time Standard	60 Day Notification	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.4 - Notifications	Workflow	Notice of Infraction Doc Gen	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.4 - Notifications	Workflow	Notice of Hearing Doc Gen	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.5 - Portal	Search	Modify Portal Case Search (to include infractions)	1	VMC	Search Criteria / Results For Search
7.5 - Portal	Folder View	Copy Civil Folder View For Portal Use / Modify Folder View	1	VMC	Marked Up Folder View
7.6 - Defendant Contest Infraction	Workflow	Financial Affidavit Review	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.6 - Defendant Contest Infraction	Form	Portal Infraction Hearing Scheduler (Render/Select Time Slots, Create Event)	1	JTI	Navigation / analysis (JTI to determine if this is feasible)
7.7 - Defendant Infraction No Contest	Portal	Language for payment plan instructions	1	JTI	Language for Portal including where it should be located.
7.8/7.9 - Defendant Appearance Responsible/Not Responsible	Lookup List	Add new bail type and relationship to civil case type?	1	VMC	Lookup List Inventory (new values)
7.8/7.9 - Defendant Appearance Responsible/Not Responsible	Lookup List	Add new charge dispositions & relationship to civil case type	1	VMC	Lookup List Inventory (new values)
7.8/7.9 - Defendant Appearance Responsible/Not Responsible	Lookup List	Add new plea types & relationship to civil case type	1	VMC	Lookup List Inventory (new values)
7.10 - Defendant No Appearance	Document	Default Judgement	1	VMC	Fully Formatted Form Template With FII Points Identified
7.10 - Defendant No Appearance	Time Standard	30 Day From Infraction Hearing No Appearance Grace Period	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.10 - Defendant No Appearance	Workflow	Default Judgement Process With No Appearance With Automation	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.11 - Defendant No Response	Time Standard	91 Day Default Judgement Notification	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.11 - Defendant No Response	Document	Default Judgement Notice	1	VMC	Fully Formatted Form Template With FII Points Identified
7.11 - Defendant No Response	Time Standard	45 Day License Suspension Grace Period	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.11 - Defendant No Response	Time Standard	30 Day Prior To Infraction Hearing Notification	1	VMC	Naming Convention, Creation Trigger, Completion Trigger
7.11 - Defendant No Response	Workflow	Default Judgement Notification Process	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.11 - Defendant No Response	Workflow	H&H Collections Workflow Modification	1	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?
7.13 - Financial Affidavit	Doc Def	Financial Affidavit	1	VMC	Doc Def Code / Description
7.13 - Financial Affidavit	Portal	Link to download financial affidavit	1	JTI	Language for Portal including where it should be located (including link)
7.13 - Financial Affidavit	Form	Portal upload for financial affidavit	1	JTI	Navigation / analysis
7.13 - Financial Affidavit	Workflow	Financial Affidavit Review (same as section 7.6)	0	VMC	Naming Convention, Trigger, Queue (Results)?, Automation?

The JTI tasks are identified in bold text with JTI in the owner column. All other tasks will be completed by the client.

2.2 Project Phases

The project phases will follow JTI's methodology for implementing the Civil Legislation Project (AB 116).

Portal

- The existing Portal framework and solution provided for the original implementation will be the basis for the Civil Infraction solution.
- Client will provide pre-requisites for the portal specific deliverables and use cases that will be utilized for system testing.
- JTI will validate the use cases that the portal can support in the context of the deliverables referenced in this statement of work.
- JTI will implement the necessary Portal configuration to support the validated use cases.
- Once JTI completes the configuration, Client will begin system testing against the functionality defined in the use cases.
- Client will report issues where the configuration does not match the specification within 5 workdays to JTI and the appropriate configuration changes will be made.
- Client will conduct load and performance testing on the Portal servers.

Section 3 – Project Cost and Billing

3.1 Cost

JTI will bill the Client an additional \$39,000 for the fixed price portion (as outlined in section 2.1) of the Civil Legislation Project (AB 116). JTI will provide up to 120 hours of additional services to support the client's configuration tasks and go live. The allocated hours are available through March 2023 and will be billed on a time and materials basis at \$200 per hour following the go live. The services will be formally requested by the client via correspondence and JTI will track the time expended relating to requests. This price is valid if the SOW is signed within 60 days from the date of this SOW as indicated in Section 1 above.

3.2 Billing

The Client will be invoiced for the full amount for the Civil Legislation Project (AB 116) upon go live acceptance and shall be paid in accordance with the Contract.

Section 5 – Assumptions

Implementation of the Civil Legislation Project (AB 116) for the Client is per the following assumptions:

- The Civil Legislation Project (AB 116) will be implemented after the Civil go live scheduled for January 2023.
- Provide security protocols/access to non-production servers
- Test in non-production environment
- The client will complete system testing and provide JTI with timely feedback
- When approved, provide access to production server
- Test in production environment
- The client will own all interface modifications if deemed required, including but not limited to time standards, triggers, and business rules.
- The client will provide all configuration pre-requisites within 10 days of contract execution.
- The existing eCourt metadata will be sufficient for the project and no changes will be required.
- The client will own all report modifications and development if deemed required.
- The client will own the document printing and mailing leveraging their existing process.
- Automated eMail for documents is not part of the scope of work.
- The Portal will leverage the existing integration with the disposition widget.
- The client will own the disposition widget configuration within eCourt used for the back office and portal for the civil infraction processes.
- The client will own the assessment engine configuration, including but not limited to assessments, distributions, and accounts.
- The client will own the statutes, including but not limited to the associated obligations, processes flags (such as DMV reportable, license suspension), and sections/name.
- The client will own the time slot configuration.
- The financial affidavit document will be pre-formatted template that the defendant will have to download, complete, and upload. It will not be generated from eCourt or the portal.
- The payment plans will be created and managed within eCourt in the back office. Instructions will be included in the portal to provide direction to the defendant.
- The work programs will be created and managed within eCourt in the back office. Instructions may be included in the portal to provide direction to the defendant.

- The core eCourt bail process functionality will be utilized.
- The client to analyze and update the current workflows if any of them should not apply to Civil Infractions.
- The existing defendant requirement report will be utilized. It will be handed out or manually emailed as needed.
- The existing Portal receipt will be utilized.
- To the extent possible the core eCourt solution will be utilized to be as efficient as possible.
- The case closure process will continue to be a back-office function requiring manual intervention.

Section 6: Project Management

JTI will keep the Client updated on the status of the Civil Legislation Project (AB 116) on a regular basis. The Client will have access to Support Portal to view updates on items that have been submitted.

Attachment 16
Exhibit O
PORTAL BAIL PROCESSING

Section 1 – Introduction

This Statement of Work (“SOW”) sets forth the framework to implement the Portal Bail Processing for Las Vegas Municipal Court by Journal Technologies, Inc. (hereinafter referred to as “JTI”) the SOW # 22-6440 dated October 3, 2022 (“SOW”) between the City of Las Vegas (“Client”) and Journal Technologies, Inc. (“JTI”).

This SOW describes the scope of the project, its phases, and assignment of responsibilities, as well as the required deliverables by the Client and JTI.

Section 2 – Project Scope and Definition

2.1 Project Scope

The project scope includes oversight, training, requirements, development, testing and delivery of the JTI tasks for the Portal Bail Processing.

The JTI deliverables consist of the following.

1. Ability for a defendant or 3rd party on behalf of the defendant to make a bail payment via the portal.
2. Ability to capture whether the defendant or 3rd party is making the bail payment. If 3rd party, ability to capture their name / address and create them as a party on the case.
3. Ability to exclude the defendant's outstanding invoices other than bail from being paid via the portal if the defendant is in custody.

The client deliverables consist of the following.

1. Ability to search and display results for an in-custody defendant within the portal using the Scope ID.
2. Modify the existing payment/disposition eligibility rules (portal) based on whether a defendant is in custody.
3. Modify the existing case search and eligibility rules to prevent in-custody defendant from making payments on open cases.

2.2 Project Phases

The project phases will follow JTI's methodology for implementing the Portal Bail Processing.

Portal

- The existing Portal framework and solution provided for the original implementation will be the basis for the Civil Infraction solution.
- Client will provide pre-requisites for the portal specific deliverables and use cases that will be utilized for system testing.
- JTI will validate the use cases that the portal can support in the context of the deliverables referenced in this statement of work.
- JTI will implement the necessary Portal configuration to support the validated use cases.
- Once JTI completes the configuration, Client will begin system testing against the functionality defined in the use cases.
- Client will report issues where the configuration does not match the specification within 5 City workdays to JTI and the appropriate configuration changes will be made.
- Client will conduct load and performance testing on the Portal servers.

Section 3 – Project Cost and Billing

3.1 Cost

JTI will bill the Client an additional \$16,000 for the Portal Bail Processing. This price is valid if the SOW is signed within 60 days from the date of this SOW as indicated in Section 1 above.

3.2 Billing

The Client will be invoiced for the full amount for the Portal Bail Processing upon go live acceptance and shall be paid in accordance with the Contract.

Section 5 – Assumptions

Implementation of the Portal Bail Processing for the Client is per the following assumptions:

- The Portal Bail Processing requirements take precedence over any other pending statement of work deliverables.
- Provide security protocols/access to non-production servers
- Test in non-production environment
- The client will complete system testing and provide JTI with timely feedback
- When approved, provide access to production server
- Test in production environment
- The existing eCourt metadata will be sufficient and no changes will be required.

Section 6: Project Management

JTI will keep the Client updated on the status of the Portal Bail Processing on a regular basis. The Client will have access to Support Portal to view updates on items that have been submitted.