

**RESOLUTION ADOPTING A PROCEDURE REGARDING ORDINANCE PROPOSALS  
REQUESTED BY AN INDIVIDUAL MEMBER OF COUNCIL**

WHEREAS, the City Council has statutory authority over the policy direction of the City; and

WHEREAS, the City Manager has statutory authority, as well as authority granted by the City Council, to manage the operations of the City; and

WHEREAS, individual members of the City Council, at their discretion, can request ordinances and changes in policy, which can be adopted by a majority vote of the City Council; and

WHEREAS, the City Manager is responsible for ensuring that the City can enforce and implement new policy changes; and

WHEREAS, the City Attorney has responsibility to advise the City Council regarding the legality and advisability of its actions, including the adoption of ordinances.

NOW, THEREFORE, BASED UPON THE FOREGOING, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAS VEGAS to:

1. Adopt the procedure attached to this Resolution; and
2. Direct the City Manager to incorporate the procedure into an updated version of the document entitled "Agenda Items and Ordinances Policy/Procedure."

PASSED, ADOPTED, AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF LAS VEGAS

BY \_\_\_\_\_  
CAROLYN G. GOODMAN, Mayor

ATTEST:

\_\_\_\_\_  
LUANN D. HOLMES, MMC  
City Clerk

APPROVED AS TO FORM

Val Steed  
Val Steed,  
Deputy City Attorney

4-4-23  
Date

### **C. New and Revised Ordinances (if initiated by City Council members)**

1. Any member of the City Council who wishes to bring forward an ordinance proposal must first provide an email to the City Manager and City Attorney notifying them of the desire to do so, including the subject and a brief explanation of the proposal.

--For ordinance proposals initiated by more than one member of the City Council, the City Manager and City Attorney may provide recommendations and suggestions regarding the proposal. If there is a decision by more than one Council member to go forward with the proposal, the normal steps identified in Section B of this Procedure will apply. If only one Council member wishes to go forward with the proposal, Paragraphs 2-4 of this Section C shall apply.

--For ordinance proposals initiated by one member of the City Council, Paragraphs 2-4 of this Section C shall apply.

2. Unless otherwise provided for in this Section C, Paragraphs 3 and 4 of this Section C shall apply solely to ordinance proposals initiated by an individual member of the City Council, either to implement policy choices favored by that member or brought on behalf of a constituent. This Section C does not apply to proposals other than ordinance proposals and does not apply to ordinance proposals that are:

--Proposed, sought or brought forward by individual City departments or the City Manager's Office, even if a member of the City Council agrees to sponsor the measure.

--Brought forward in order to conform to or comply with State or Federal legislation.

3. If an individual member of the City Council wishes to bring forward an ordinance proposal that is within the parameters described in Paragraph 2 above, the following conditions precedent must be met before the City Manager will direct the City Attorney to include the ordinance proposal on the agenda for a regular or special City Council meeting for introduction, subsequent public hearing(s), or possible adoption:

--The ordinance proposal must be reviewed with comments by the City Manager; this review must include any operational impacts to the City.

--The ordinance proposal must be reviewed by the Chief Financial Officer; this review must include any financial impacts to the City.

--The ordinance proposal must be reviewed by the City Attorney; this review must include any legal impacts to the City.

--The City Manager, Chief Financial Officer, and City Attorney must present their reviews to Council members at briefings. At the same briefings described in the preceding sentence, the City Manager may present a recommendation or non-recommendation of the ordinance proposal as authorized by Las Vegas City Charter Section 3.030(3).

4. After the conditions precedent described in Paragraph 3 are met, the normal steps identified in Section B of this Procedure will apply. Nothing in this Section C shall prohibit the prior completion of steps in Section B that may be required for the reviews and presentation described in Paragraph 3 of this Section C.