



AGENDA SUMMARY PAGE
City Council
Meeting of: October 19, 2022

Agenda Item No.:
25

DEPARTMENT: Finance

CONSENT

DIRECTOR: Susan Heltsley

SUBJECT:

For possible action to approve award of Mutual Use Contract No. 230045-BW, MFD Printing, Equipment Lease and Maintenance Services - Department of Innovation and Technology - Award recommended to: LES OLSON COMPANY (Not-to-Exceed \$2,075,195 - Computer Services Internal Service Fund) - All Wards

FISCAL IMPACT:

Budget Funds Available

Amount: \$2,075,195

Funding Source: Computer Services ISF

Dept./Division: Innovation and Technology

PURPOSE/BACKGROUND:

This contract provides an all-inclusive multifunction device (MFD) leasing program including, but not limited to, equipment, labor, parts, toner, travel, installation and removal of equipment, and maintenance required to provide the City with MFDs. The initial term of the lease will be for sixty (60) months with up to three (3) one-year renewal options. The equipment lease will cost \$825,195 over the 60 month initial term, with an annual not-to-exceed amount of \$250,000 for maintenance. The contract is exempt from competitive bidding per NRS 332.195, mutual use of other government entity contracts. Les Olson Company has a local office in Las Vegas, Nevada.

RECOMMENDATION:

Approve as recommended, with signature authority granted to the Purchasing and Contracts Manager per R-20-2017.

BACKUP DOCUMENTATION:

1. Contract No. 230045-BW