



**AGENDA SUMMARY PAGE**  
**City Council**  
**Meeting of: July 19, 2023**

Agenda Item No.:  
**30**

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**DEPARTMENT: Finance**

**CONSENT**

**DIRECTOR: Susan Heltsley**

**SUBJECT:**

For possible action to approve award of Contract No. 230267-HN, Blanket Services for Roofing Design Consulting Services - Department of Public Works - Award recommended to: BENCHMARK, INC. (Total Contract Amount Not-to-Exceed \$300,000 - City Facilities Capital Projects Fund) - All Wards

**FISCAL IMPACT:**

Budget Funds Available

Amount: Total Contract Amount Not-to-Exceed \$300,000

Funding Source: City Facilities CPF

Dept./Division: Public Works

**PURPOSE/BACKGROUND:**

This contract will provide roofing design consulting services for roof replacement projects throughout the City on a task order basis, for a one (1) year term with two (2) one-year renewal options. Award of this project is recommended by the City of Las Vegas Consultant Selection Committee based upon the 2022 Statement of Qualification process. This item is exempt from the competitive bidding process pursuant to NRS 332.115.1(b), Professional Services. Benchmark, Inc. has an office in Henderson, Nevada.

**RECOMMENDATION:**

Approve as recommended, with signature authority granted to the Purchasing and Contracts Manager per R- 20-2017.

**BACKUP DOCUMENTATION:**

1. Contract No. 230267-HN
2. Certificate - Disclosure of Ownership and Principals